

Sesame Bankhall Group event terms and conditions

1. In these Terms, the following words will have the following meanings:
 - a. **Attendee** means any person attending (either virtually or in person) the Event that attends on Your behalf (e.g. You or employees of Your company or organisation).
 - b. **Booking Confirmation** means the Booking Confirmation form that sets out the details of the Event and Your attendance.
 - c. **Event** means the event detailed in the Booking Confirmation which may be hosted in person, virtually or a combination of the two.
 - d. **SBG** means Sesame Bankhall Group Limited or any of its subsidiaries that is the organiser of the Event, as identified in the Booking Confirmation.
 - e. **Terms** means these terms.
 - f. **You** means you as an Attendee of the Event and, if you are making the booking on behalf of your company or organisation, it means that company or organisation as the context requires. References to “Your” should be read accordingly.
2. These Terms should be read in conjunction with the Booking Confirmation. Together, both documents comprise the agreement between You and SBG for You to attend the Event, and shall apply to the exclusion of any other terms and conditions that You may submit. In the event of any conflict, the Booking Confirmation shall take precedence.
3. If You are booking to attend the Event on behalf of Your company or organisation, You confirm that You have been given authority by Your company or organisation to make that booking.
4. The agreement between You and SBG to attend the Event is created when SBG confirms Your booking for the Event in writing.
5. In the event that You or any Attendee cannot attend the Event, You must give SBG not less than 48 working hours’ notice. If you do not give such notice, You agree to pay the following cancellation fee per Attendee that does not attend:
 - a. £50 per Attendee that was to attend in person; or
 - b. £10 per Attendee that was to attend remotely.
6. You agree to ensure that all Your Attendees comply fully with these Terms.
7. You agree to comply (and to ensure that all Your Attendees also comply) with all reasonable requirements (such as health and safety requirements) in effect at the venue at which the Event is held. You agree that You will be liable to SBG in the event that You or Your Attendees do not so comply.
8. You agree to make payment for attending the Event in the amount and at the time set out in Booking Confirmation. If no time for payment is set out in the Booking Confirmation, SBG will invoice for payment following the Event. All invoices are payable within 30 days of receipt.
9. You agree to comply with any specific terms that may be agreed in the Booking Confirmation, including but not limited to restrictions on presentation length or content.

10. You agree that SBG may share Your contact data and that of your Attendees with the supporting providers and lenders associated with the Event. Our full Privacy Notice covering this is here: [Data Privacy Notice](#).
11. Likewise, as part of Your attendance at the Event, SBG may provide You with a list of other attendees. You agree that, in relation to the provision of such information, and for the purposes of applicable data protection law, both SBG and You intend that each party is an independent data controller. For the avoidance of doubt, neither You nor SBG envisage that either will act as the data processor on behalf of the other. Both You and SBG undertake and warrant to the other that they have made all appropriate registrations under relevant data protection laws and regulations, and will comply in all material respects with the same.
12. You agree to grant SBG a right to use and distribute any presentations or similar materials that you supply to SBG in connection with the Event. In addition, You grant SBG limited permission to use Your name and logo solely in connection with advertising and promoting the Event through SBG issued marketing materials and on SBG's websites. SBG agrees to only use Your name and logo for these purposes, and only to indicate Your anticipated attendance at the Event.
13. Both You and SBG shall comply with all applicable laws, regulations and codes relating to anti-bribery and anti-corruption including but not limited to the Bribery Act 2010, and have and shall maintain its own policies and procedures, including but not limited to adequate procedures under the Bribery Act 2010, to ensure compliance. Neither You nor SBG shall do, or omit to do, any act that will cause or lead the other to be in breach of any of any such laws, regulations or codes.
14. Both You and SBG will comply with all applicable laws and regulations in relation to offences involving slavery and human trafficking (including but not limited to the Modern Slavery Act 2015 in the UK), and shall implement appropriate due diligence procedures for suppliers, subcontractors and/or other participants in their respective supply chain(s).
15. These Terms and the Booking Confirmation are governed by English law.